

**To: Audit & Governance Committee**

**Date: 27 September 2023**

**Report of: Head of Law & Governance**

**Title of Report: Regulation of Investigatory Powers Act 2000 – Surveillance Policy and Procedure Flowcharts**

# Summary and Recommendations

**Purpose of report**:

To present two flowcharts, for inclusion in the Regulation of Investigatory Powers Surveillance Policy and Procedure, for approval and adoption.

# Key decision No

**Executive lead member:** Councillor Susan Brown - Cabinet Member for Inclusive Economy and Partnerships

**Policy Framework:** Corporate Plan Priority – Enable an Inclusive Economy, Support Thriving Communities

**Recommendation(s):** That the Committee approves the two flowcharts, at Appendix 1 to the report, for inclusion in the Surveillance Policy and Procedure.

**Appendix 1 –** DraftSurveillance Policy and Procedure flowcharts

**Background**

1. The Regulation of Investigatory Powers Act 2000 (RIPA) and the Protection of Freedoms Act 2021 legislate for the use by local authorities of covert methods of surveillance and information gathering to assist in the detection and prevention of crime in relation to and authority’s core functions. On 26 July 2023 the Committee approved a refreshed Surveillance Policy and Procedure and requested that a flowchart be included in the document to show how RIPA authorisations would take place.
2. The Committee is asked to approve the two flowcharts contained in Appendix 1 to the report, for inclusion in the Surveillance Policy and Procedure.

**Legal Implications**

1. There are no legal implications arising directly from this report.

**Financial Implications**

1. There are no financial implications arising directly from this report.

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